

**TOWN OF MANSFIELD  
AD HOC COMMITTEE FOR RESPONSIBLE CONTRACTING  
Monday, February 15, 2013  
Council Chambers, Audrey P. Beck Building**

**Minutes**

Members Present: Deputy Mayor Toni Moran (Chair), Mayor Elizabeth Paterson, Chris Paulhus

Other Council Members Present: David Freudmann

Staff Present: Matt Hart, Town Manager, Maria Capriola, Assistant Town Manager

The meeting was called to order at approximately 8:40 a.m.

**APPROVAL OF MINUTES**

Paterson made the motion, seconded by Paulhus to adopt the 12/17/12 meeting minutes as presented. Motion passed unanimously.

**PUBLIC COMMENT**

None.

**REPORTS**

Mr. Hultgren provided written correspondence in response to prevailing wage and wage verification questions from the 12/17/12 meeting.

**1. SPECIAL GUEST SPEAKER**

By consensus, the Committee moved "New Business/Special Guest Speaker" to the beginning of the meeting. Special guest speaker was Bruce Benway, Town Manager of Killingly, CT. Killingly's procurement ordinance includes responsible contracting provisions. Mr. Benway spoke to Killingly's experience with procurement and public projects as they relate to responsible contracting and their ordinance.

**2. OTHER DISCUSSION**

None.

**3. FUTURE AGENDAS/NEXT STEPS**

Staff announced the confirmation of the DOL guest speaker on apprenticeship programs for the 2/25 meeting at 9am. The Committee has asked staff to determine if a DOL prevailing wage staff member can speak to the Committee at a future meeting. The Association of Builders and Contractors (ABC) will be invited to speak at a March meeting. Staff has been asked to research project labor agreement articles that may have been published in a Cornell University journal.

**COMMUNICATIONS**

It was noted that in Mr. P. Phillips' email communication of December 20<sup>th</sup>, 2012 his referenced attachment was missing. Staff will follow-up with Mr. Phillips regarding the missing attachment.

The meeting adjourned at 9:35 a.m.

Respectfully submitted,  
Maria E. Capriola, Assistant Town Manager  
Town of Mansfield